

**Leadership Team Meeting**  
**GVPHC**  
**Hampton DHS, January 12, 2017**  
**Meeting Minutes**

**Meeting Attendees**

<b>Hampton DHS-</b> Angel Hill (SCAAN Chair) J. Tubaugh (HRSC Chair) <b>Hampton RHA</b> – D. Melvin <b>HNNCSB</b> – S. Armstrong (PMC Chair) <b>JCC Office of Housing</b> – B. Watson, K. Denny, D. Kirschbaum <b>NNDHS-</b> M. Taylor (GVPHC Vice Chair), J. Baker <b>The Planning Council</b> – Y. Smith, M. Zingraff	<b>TSA Hampton</b> – T. Satchell <b>TSA Williamsburg</b> – V. Davis <b>Transitions FVS</b> – D. Brown (GVPHC Chair) <b>United Way Greater Williamsburg</b> – C. West <b>3e Restoration</b> - J. Sprankle
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- **Minutes-** Members approved the minutes from the December 8, 2016 meeting without noted amendments.
- **Treasurer's report** – As of January 5, 2017, there are 26 paid members, one membership pending and an account balance of \$3,439.17. All reimbursements for the landlord partnership event and the holiday potluck have been paid. Members discussed donating to a member agency that consistently supports other GVPHC programs and needs assistance, however the Committee agreed it would be difficult to determine which programs would be eligible for donations from the CoC in the future.
- **New Business**
  - **Regional SOAR Coordinator** – The State offered the Road2Home program funding for a Regional SOAR Coordinator. Members agreed the position would be beneficial if it functioned as a liaison between Departments of Social Services, the Social Security Administration and SOAR workers. The worker would need to be able to cross state lines as the majority of SOAR cases are submitted to Kentucky for review. Members agreed to consult the SOAR committee chair and Gordon Wellness for input on the necessity of the position. M. Zingraff will reach out to L. Howlett, State SOAR Coordinator, for input as well. Members will questions or comments may submit input to S. Armstrong.
  - **Establish CoC Authorized Signatory** – The Committee discussed establishing a formal process where all requests for a CoC signature, including letters of support and CoC certifications, will be submitted to the Leadership Team for approval. Once approved, the GVPHC Chair or Vice Chair will sign the requested document. In the event of a Conflict of Interest or the absence of officers, signing will default to the CoC Lead Agency, or if related to funding, the Program Monitoring Committee Chair. M. Zingraff will send out a written process electronically for a vote.
  - **2017 CoC Focuses** –
    - **Youth** - The Southside is currently working to conduct a youth Point In Time Count in the spring; GVPHC members were invited to attend the next meeting in February. The Committee is working to establish a social media platform to survey youth to establish a picture of the population, including where they go and what they identify as their biggest needs. The Count will not necessarily establish a size of the population. The Committee agreed to look at college populations, youth aging out of foster care, and parenting youth. Members will solicit businesses for donations, such as Walmart gift

cards, to incentivize taking the survey. Alternatives and Hampton Race to Graduation will present at the February GVPHC meeting. Members will solicit and review McKinney-Vento reports from each DSS to see if there are concentrations of homeless youth at any schools. Youth populations continue to rise in winter shelters.

- **Chronic Homelessness** – Members agreed to look at long stayers in emergency and winter shelters. The Planning Council needs to confirm that long stayers are actually still in programs and are not households that not yet exited in HMIS. Once chronic households are identified, outreach will work to prioritize and house them.
- **Newport News Awards Banquet** – The Newport News Human Rights Commission is hosting the first annual Human Rights Awards Luncheon and has nominated the GVPHC for its accomplishments as a community service leader. The Luncheon will be held on Friday, January 27. Members planning to attend need to register by tomorrow, January 13.
- **New Business**
  - **GVPHC Housing Crisis Hotline** – The committee will meet tomorrow, January 13.
  - **SCAAN Participation Agreement** – The Agreement has been updated to reflect SCAAN and GVPHC practices, including that the CoC aims to comply with Housing First policy. Members noted that Upper SCAAN meets the first and third Wednesday of each month. Members motioned and approved to adopt the Participation Agreement. The Leadership Team will review and approve an additional ethics section that will be incorporated into the Agreement at a later date.
  - **Peninsula Veterans 100 Day Challenge** – As of 1/1/17, Hampton has leased 364 units, 28 veterans are housing searching, and 5 were housed in December. VASH vouchers will always be available due to turnover; approximately 5-7 turn over each month. 10 to 20% of veterans have been terminated from the program and are re-entering. Referrals are slow to process; Hampton RHA will send those who are housing searching to Sadie for additional searching assistance.
- **Committee Reports**
  - **Program Monitoring Committee-** The Committee elected S. Jones as Co-Chair. HUD announced the CoC Application funding award: the GVPHC received \$1.9 million but did not receive the permanent housing bonus funding.
  - **Housing Resources Committee** – The Committee is having difficulty securing donations and requested funding to provide refreshments for Point In Time Count volunteers. Members motioned and approved that the Committee may purchase refreshments with a budget of \$300; Newport News agreed to donate an additional \$100. Point In Time Count teams will be finalized tomorrow and distributed to volunteers.
  - **Lower SCAAN** – Since February 2016, the Committee has housed 145 households. VHSP has assisted 58 households with Rapid Re-Housing Funds. \$10,000 in VHSP funding was budgeted to assist veteran households; the Committee has expended those funds, but approximately \$100,000 is still available in RRH, so more funding may be dedicated to

Minutes submitted by M. Zingraff

VASH vouchers and housing veterans. Hampton RHA has some vouchers that may be used for veterans who qualify for Road 2 Home, however they must agree to a drug treatment program. Additionally, Gordon Wellness is communicating with the owner of Grand Furniture and Habitat for Humanity to develop a partnership, allowing SCAAN access to scratch and dent items. Referrals are still needed for the Shelters to Shutters program; M. Zingraff will send an email to the Committee requesting resumes.

- **Upper SCAAN** – The Committee meets next Wednesday. An email will be sent out requesting nominations for the Chair position to be voted on at the next meeting. 55 households have been housed since the registry process began in March 2016. 200 total have been housed through both SCAAN committees.
- **SOAR Team** – No new report.
- **HMIS**- No new report.
- **Virginia Homeless Solutions Program** – Veteran-designated funding has been expended. Prevention funding has significantly decreased; there is approximately \$30,000 available. The CoC will determine if any reallocation will take place. Quarterly reports were due on January 10.

- **GVPHC February Meeting Agenda**

- **Phrase of the Month**- Youth Homelessness
- **Presentation (s)**
  - Newport News Alternatives
  - Hampton Race to Graduation

**Next meeting: February 9, 2017 @ 9:00 a.m. @ Hampton DHS**

Minutes submitted by M. Zingraff