



Program Monitoring Committee Meeting Minutes
August 24, 2017 @ 9:00am
Hampton – Newport News Community Services Board
FY2017 CoC Application New Project Review

Attendees:

Br. Tim Luken, Five Loaves
 Gina Kelly, ForKids
 Mary Holup, Hampton DHS
 Angel Hill, Hampton DHS
 Kelly Johnson, Hampton DHS
 Matthew Stearn, HELP
 Dee Schwartz, HNNCSB
 Jennifer Small, HNNCSB
 Marshal Jackson, HRCAP
 Anita Taylor, HRCAP
 Marti Chick-Ebey, Hampton VAMC
 Keith Denny, James City County

Vanessa Larkin, LGBT Life Center
 Ann Ruffin, LINK of HR
 Sylvia Jones, Menchville House
 Patricia Harris, Mothers Against Violence, Inc.
 Mike Taylor, Newport News DHS
 Whitney Barfield, Newport News DHS
 Yilla Smith, The Planning Council
 Maddi Zingraff, The Planning Council
 Cathy Bates, The Salvation Army
 Sanu Dieng, Transitions
 Darryle Brown, Transitions
 Shannon Wolosnowski, Wmbg House of Mercy

Discussion / Issue	
1	<p>FY2017 HUD Continuum of Care New Project Review</p> <p>The Program Monitoring Committee and the Leadership Team convened on Thursday, August 24th to observe presentations and review the Statements of Interest submitted by the following agencies for new project funding for FY2017:</p> <ul style="list-style-type: none"> Williamsburg House of Mercy (WHOM) requested \$200,000 in Permanent Supportive Housing funding for families. The agency currently enters all client data in HMIS; audits have resulted in no findings for the last 24 months. WHOM currently participates in the Coordinated Assessment process and will accept all cases from SCAAN for the new project from the entire GVPHC coverage area. The agency does not yet have experience in administering federal funds, but partners with Williamsburg Outreach Mission to provide Rapid Re-Housing for families and housed 84 families in the last Fiscal Year. WHOM is requesting funding to provide scattered-site housing for 5 homeless families with a disabled family member using a Housing First model, with priority given to chronic families. The agency can implement the contract within 45 days, but also has the capacity to carry the cost for 60 days. Members recommended the program address compliance with case management and update the budget to reflect the amount available for the PH bonus, or \$117,508. Transitions Family Violence Services requested \$102,865 for Joint Transitional Housing and Permanent Housing - Rapid Re-Housing (TH & PH-RRH) for singles and households with children. The agency is eligible to apply for HUD funding and currently operates a 1.2 million dollar budget with federal, state, private and municipality funding. The agency has not received

any findings from HUD, and is working to finalize an HMIS-comparable data system by September, which will provide an aggregate report that will upload into HUD's SAGE system. Transitions currently utilizes a Housing First approach for all programs and will receive referrals from TH, outreach, and SCAAN. The new project is proposing to assist five households and seven individuals and can expand as soon as notice is received. Clients may choose to do TH, RRH, or both. Initially, the agency proposed to reallocate both renewal TH and RRH projects; however, combining them may cause the CoC to lose both projects. Members recommended reallocating the current TH project to the new joint project type. The agency does have the availability to carry the cost of the program for 60 days.

The Ranking Committee utilized the updated new project ranking tool which evaluates each project based on a 130 point scale to assess eligibility, experience and agency capacity. Nine members of the Leadership Team that do not receive CoC funding served as rankers on the Ranking Committee. Each member of the Ranking Committee completed the ranking tool on each project. Rankers were instructed to recuse themselves from considering projects in which they had a financial interest. Upon completion of the presentations and the new project ranking tools for each project, the Ranking Committee deliberated and came to the following conclusions:

- Williamsburg House of Mercy received 108 points on the new project ranking tool and was recommended to apply for the full amount of permanent housing bonus funds available.
- Transitions Family Violence Services received 105 points on the new project ranking tool and was therefore not recommended to apply for bonus funding.

Next meeting: Thursday, September 28, 2017